

Solid Waste Alternatives Program Advisory Council
State Capitol Building Room 305
January 6, 2009
9 a.m.

Minutes

9:00 a.m. Meeting Begins

9:15 a.m. Public Participation Period (3 Minutes Per Person)

Approval of Agenda

DECISION ITEM

We need to vote for a chair and a vice-chair.

Motion and 2nd to approve as amended
Approval (7-0)

Approval of Minutes

DECISION ITEM

No discussion

Motion and 2nd to approve
Approval (7-0)

Chair and Vice-Chair Election

DECISION ITEM

New member, Leslie Goldsmith replaces Brian Tormey on the council as the DNR Representative.

Motion and 2nd for Sara Bixby to be Chair
Approval (8-0)

Motion and 2nd for Mary Wittry to be Vice-Chair
Approval (8-0)

Initial Application Letter (Sherry Timmins)

DECISION ITEM

Becky will change it to say "all of the following areas" instead of "one of"

Leslie will be the contact person.

Becky will put the names of all of the council members on the website.

We will use the planning area contacts from the database. Electronic and hard copy will be sent out this week.

Motion and 2nd to approve the letter as amended
Unanimous approval

Mailing Letterhead

DECISION ITEM

It should come out under DNR letterhead.

We will use DNR Letter head and sent it out this week.
Motion and 2nd to approve
Unanimous approval

Contracting with an outside firm

INFORMATION

- Draft RFQ

There is concern about excluding someone local by the conflict of interest portion. No Iowa firm working in solid waste planning would be eligible.

We will strike under the eligibility section, the out of state portion

We will change the background to say “all” and not one of. (page 2)

Page 3 needs some wordsmith.

We need to look it over and come back at the next meeting to discuss. We can identify areas for people to work on and bring the **final copy back next meeting**. Jen, Leslie, and Scott will work on it.

Areas to look at: A, B, C, D, E, F, J and dates.

We need to double check with Jon Tack on the conflict of interest language.

It will go back to Alex or Leslie.

Bring it back to the meeting on the 26th. **Send any comments you have to Scott Smith by January 21st**. Scott will incorporate the changes in redline version. Becky will distribute.

Application Form (developing a formal submission process)

DISCUSSION ITEM

We need a process for people to follow.

People would prefer to work on it in small groups.

Shelly and Tony volunteered to work on it.

Are there examples of applications out there we can use? (Missouri?)

Becky can send out the checklist to use as a resource.

Are we still doing a 2 step process? The letter of interest has changed to be a letter of information.

Shelly and Tony will have a working draft for us to respond to on the 26th. (DNR will distribute.)

Scheduling Future Meetings

INFORMATION

- January 26th – 12:00 p.m.; Urbandale Public Library (eat before you come)
- February 11th – 12:00 p.m.; Urbandale Public Library (eat before you come)

A discussion item at some point needs to be how we are going to communicate the resources that are available. We could have a workshop as an educational portion.

Adjourn

DECISION ITEM

Motion and 2nd to approve Unanimous approval

Homework:

- Draft RFQ- send revisions to Scott. Jen, Leslie, and Scott will work on it.
- Application Form – Tony and Shelly will work on it, put together a working draft.

Next meeting:

- Draft RFQ – Jen, Leslie, Scott
- Application Form – we will stay and work on it until it is approvable at the next meeting.

SNAP Advisory Council Mtg - 1/6/09 Capitol Rm 305

Name

Representing

Mary Witting

ISOSWA

Jen Jordan

IRA

Scott Smith
Shelene Codner

CISWA
QWE

Tony Colosimo

NSWMA

Tom Hadden

MWA

Matt Eide

E+H

Angie Clark

DNR

Becky Jolly

DNR

Alex Moon

DNR

Brian Tormey

DNR

Leslie Goldsmith

DNR

Sara Bixby

Sherry Timmins